

Quality Systems Auditor - AIRPORTS

How You Will Benefit

This workshop uses airport-specific examples and is intended for both large and small airport personnel who are developing or have developed their Safety Management System program.

Upon completion of this workshop, participants will have a sound understanding of the auditing process, which is a key part of a Quality Assurance and SMS, and its importance in enhancing operational safety and improving operational performance. They will possess knowledge and skills to ensure consistent and repeatable outcomes throughout the audit process.

Workshop Description

This 2-day workshop provides a comprehensive overview of the steps involved in the audit process. Content covered in this workshop includes:

- Preparing an audit program
- Developing and validating checklists
- Understanding risk management as a component of the audit process
- Addressing common quality assurance issues
- Scheduling and planning audits
- Analyzing evidence and applying audit evaluation methods
- Preparing audit reports and developing corrective action plans
- Improving audit performance

Who should attend this workshop?

- Airport personnel with little or no auditing experience and experienced aviation operational personnel who wish to become internal operational auditors.
- Operational Managers who would like to understand the added value that an internal audit can bring to their daily functions.

ANY QUESTIONS?

Contact Kethy Sosso-Kolle at 613-727-8272 Ext 261 or ksossokolle@avaerocouncil.ca

[REGISTRATION FORM ATTACHED]



CCAA Workshop Registration Form



Workshops and Participant Details Location: Prince George Airport		CCAA Partner			Others		
		QTY	PRICE (tax not included)	TOTAL	QTY	PRICE (tax not included)	TOTAL
Quality System Auditor for Airports	JUNE 12TH & 13TH, 2018		\$680.00		\$850.00		

MAIN CONTACT & PARTICIPANT(S) INFORMATION

Main Contact Person: First Name/ Last Name			
Organization		CCAA Partnership Number	
Organization Address	City	Province	Postal Code
Phone	E-mail		
List of Participant(s): FIRST NAME / LAST NAME and EMAIL ADDRESS			

Do you have more than 5 participants? Ask about our private workshops!

Save on travel costs for your large group and have a CCAA-certified instructor come to your organization anywhere in Canada. Our instructor will deliver course material specially tailored to meet your organization's requirements, at a date/time and location of your choice anywhere in Canada. We offer group discounts and other incentives!



CCAA Workshop Registration Form



PAYMENT DETAILS

Credit Card	
<input type="checkbox"/> VISA	<input type="checkbox"/> MasterCard <input type="checkbox"/> American Express
Credit Card Number	Expiry Date
Name of Card Holder	Signature
Billing Address: (If different from the previously stated address on page 1)	

PLEASE RETURN THE COMPLETED FORM TO:

Kethy Sosso-Kolle
Coordinator, Training & Skills Development
ksossokolle@avaerocouncil.ca
Phone #: (613) 727 8272 x 261

How did you hear about us?

- CCAA Regional Representative
- Current Employer
- CCAA Website
- Other

Check here if you would like to receive the CCAA newsletter or training updates

Cancellation Policy:

50% refund with 7 – 14 days prior notice. Less than 7 days' notice: no refund; registration fees may be used as credit towards the next available workshop. This credit is valid within 1 year from the time of purchase. There will be no refunds or credit for participants who are absent without prior notice. CCAA reserves the right to cancel or change workshop dates up to 2 weeks prior due to insufficient registration.

